



Financial Assistance Application Information

The Terry Lee Wells Nevada Discovery Museum (The Discovery) is pleased to offer financial assistance to support the educational needs of schools and groups. Financial assistance can provide partial to full support for the cost of a field trip to The Discovery.

Financial assistance is awarded based on availability and financial need. Funds are made available through the generosity of The Discovery's donors. An application fee (applied toward field trip cost upon approval, or refunded if not approved) for financial assistance is required in order for your application to be considered. Applications will be accepted until all available funds are distributed.

To apply for financial assistance, please follow these steps:

1. Complete the application included with this letter and mail, e-mail or drop it off at the museum no less than **30 days in advance** of the field trip. One application per field trip (up to 60 students/chaperones) is required.

The Discovery
490 S. Center Street
Reno, NV 89501
financialaid@nvdm.org

2. Visit The Discovery's website at **nvdm.org** to pay the application fee, include credit card information on the application, or deliver a check or cash with a copy of the financial assistance application to the museum.

Applications are reviewed in the order they are received. You will be contacted as soon as possible regarding the outcome. In the event financial assistance funds are exhausted, we will keep your application on file in order of receipt and will contact you if additional funds become available.

If you have any questions about this application or the evaluation process, please call **775-398-5954**, or e-mail **financialaid@nvdm.org**. Thank you!

Financial Assistance Application – Field Trip



To apply for field trip financial assistance, please complete the application below. A \$25 application fee is required in order for your application to be considered. See attached letter for payment information.

School/Organization: _____

Contact person: _____

E-mail address: _____ Phone: _____

School District: _____ County: _____

School's percentage of students eligible for Free/Reduced Lunch (FRL): _____

Program information

Number of students: _____ Number of teachers: _____ Number of additional chaperones: _____

Do you already have a field trip reservation? No Yes If yes, reservation date: _____

Financial information

Estimated field trip cost: \$ _____ Amount of financial assistance requested: \$ _____

Financial assistance request guidelines:

Schools with...

Can apply for...

0-24% FRL eligibility

up to 25% assistance

25-49% FRL eligibility

up to 50% assistance

50-74% FRL eligibility

up to 75% assistance

75-100% FRL eligibility

up to 100% assistance

Please provide a summary stating why you are seeking financial assistance (or attach a separate document):

Application fee information

Paid via website Credit card info below Check Cash

Credit card type: _____ Card number: _____ CVV code: _____

Expiration date: _____ Signature: _____

How would you like to receive your follow up contact: Mail E-mail Phone

Please note: Your application will not be processed until your application fee has been received. Your application fee will be applied toward the field trip cost upon approval. Your application fee will be refunded if application is denied. If you fail to attend the program for which your financial aid is approved, your application fee will be retained as a donation to The Discovery.