

## Financial Assistance Application Information

The Terry Lee Wells Nevada Discovery Museum (The Discovery) is pleased to offer financial assistance to support the educational needs of schools and groups. Financial assistance can provide partial to full support for the cost of a museum overnight at The Discovery.

Financial assistance is awarded based on availability and financial need. Funds are made available through the generosity of The Discovery's donors. An application fee (applied toward museum overnight cost upon approval, or refunded if not approved) for financial assistance is required in order for your application to be considered. Applications will be accepted until all available funds are distributed.

To apply for financial assistance, please follow these steps:

1. Complete the application included with this letter and mail, e-mail or drop it off at the museum no less than 30 days in advance of the museum overnight. One application per museum overnight (up to 30 participants) is required.

**The Discovery**  
**490 S. Center Street**  
**Reno, NV 89501**  
**[financialaid@nvdm.org](mailto:financialaid@nvdm.org)**

2. Visit The Discovery's website at **[nvdm.org](http://nvdm.org)** to pay the application fee, include credit card information on the application, or deliver a check or cash with a copy of the financial assistance application to the museum.

Applications are reviewed in the order they are received. You will be contacted as soon as possible regarding the outcome. In the event financial assistance funds are exhausted, we will keep your application on file in order of receipt and will contact you if additional funds become available.

If you have any questions about this application or the evaluation process, please call **775-398-5954**, or e-mail **[financialaid@nvdm.org](mailto:financialaid@nvdm.org)**. Thank you!

## Financial Assistance Application – Museum Overnights

To apply for museum overnight financial assistance, please complete the application below. A \$25 application fee is required in order for your application to be considered. See attached letter for payment information.

School/Organization: \_\_\_\_\_

Contact person: \_\_\_\_\_

E-mail address: \_\_\_\_\_ Phone: \_\_\_\_\_

School District (if applicable) \_\_\_\_\_ County: \_\_\_\_\_

School's percentage of students eligible for Free/Reduced Lunch (FRL): \_\_\_\_\_

### Program information

Number of participants: \_\_\_\_\_ Number of chaperones: \_\_\_\_\_ Number of additional chaperones: \_\_\_\_\_

Do you already have a museum overnight reservation? ☐ No ☐ Yes If yes, reservation date: \_\_\_\_\_

### Financial information

Estimated museum overnight cost: \$ \_\_\_\_\_ Amount of financial assistance requested: \$ \_\_\_\_\_

#### Financial assistance request guidelines:

#### Schools with...

0-49% FRL eligibility\*

50-100% FRL eligibility\*

#### Can apply for...

up to 50% assistance

up to 100% assistance

\*We have established these guidelines for a wide range of schools. If your group's needs require special consideration, please attached additional information for us to consider.

Please provide a summary stating why you are seeking financial assistance (or attach a separate document):

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### Application fee information

☐ Paid via website ☐ Check ☐ Cash ☐ Credit card info below

Credit card type: \_\_\_\_\_ Card number: \_\_\_\_\_ CVV code: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Signature: \_\_\_\_\_

How would you like to receive your follow up contact: ☐ Mail ☐ E-mail ☐ Phone

Please note: Your application will not be processed until your application fee has been received. Your application fee will be applied toward the museum overnight cost upon approval. Your application fee will be refunded if application is denied. If you fail to attend the program for which your financial aid is approved, your application fee will be retained as a donation to The Discovery.